



Senior Risk and Compliance Officer

Location: Leopardstown, Dublin 18 Ireland

Job Purpose

To carry out the responsibilities of the risk management and compliance functions of the Company in accordance with corporate and regulatory requirements. This role will report to the Head of Risk.

Responsibilities will include but are not limited to:

Risk:

- Manage strategic projects for the risk management function (e.g., risk tasks associated with the establishment of the Company's UK branch, overseeing the implementation of proposed Pre-Emptive Recovery Planning rules and Operational Resilience requirements).
- Liaise with external advisors on risk topics and projects.
- Propose enhancements to metrics and risk appetites in respect of key risks.
- Review the adequacy of controls and mitigating actions as required.
- Work with other functions to ensure the company's risk management system and policies are adhered to.
- Conduct assurance reviews in line with the risk monitoring plan as required.
- Coordinate and produce reports for the Company's risk committees, Board and LeasePlan Corporation as required.
- Providing input on the company's Own Risk and Solvency Assessment process ("ORSA") as required.
- Ensuring the risk and compliance governance structure continuously meets regulatory requirements by keeping abreast of best practice and regulatory requirements.
- Assist with the execution of the annual Risk Plan.

Compliance:

- Manage regulatory and compliance tasks for strategic company projects (e.g., compliance tasks associated with the establishment of the Company's UK branch).
- Assist with strategic projects for the compliance dept such as managing preparations for the Senior Executive Accountability Regime ("SEAR").
- Liaise with external advisors on regulatory and compliance topics and projects.
- Advise the company on compliance matters for its cross-border business.
- Supporting the embedding of awareness across the company of our risk management and regulatory compliance requirements and responsibilities.
- Assist the Compliance Manager in managing the Company's compliance related activities.
- Assisting with the design and implementation of the compliance framework as required.
- Support the Compliance Function in the periodic review and update of compliance policies and procedures as required.
- Assist with implementation of the firm's compliance plan and conduct compliance monitoring and testing as required.
- Assist with preparation of compliance reports for the department and such committees as specified from time to time.
- Assist with the execution of the annual Compliance Plan.

General:

- Provide training & awareness sessions and on-going support.
- Attend and complete IT Security training and any other LeasePlan Insurance/LeasePlan Corporation training as required.
- Such other duties as assigned by the Head of Risk or Compliance Manager.
- This role is subject to the Central Bank of Ireland Fitness and Probity Standards (“Standards”). The Standards provide that persons who are subject to the Standards must be competent and capable, act honestly, ethically and with integrity, and be financially sound. This role is subject to the Company satisfying itself (as required under the Standards) on reasonable grounds that a candidate complies with the Standards.

Knowledge & Skills

Knowledge

- At least 5 years’ experience in a financial services environment, preferably across both risk management and compliance roles in an insurance company. Some experience gained from working in a financial services environment in the UK is preferred but not essential.
- Degree or professional qualification, preferably in risk management, compliance, accounting or insurance.
- Good knowledge of Solvency II requirements in relation to risk management and compliance preferred.

Skills

- Highly organized, reliable, able to meet deadlines, self-motivated with the capacity to work autonomously, as part of a team and across teams. Able to work on own initiative and feel comfortable putting together board and senior management level presentations.
- Excellent analytical skills.
- Excellent communication and inter-personal skills with commercial awareness.
- Excellent report writing skills and attention to detail.
- Strong time management and organisational skills, and ability to prioritise and multi-task and work within tight deadlines.
- Ability to conceptualise and participate, in an innovative manner, in initiatives to enhance the risk management system of the Company.
- High standard of written and spoken English required to communicate effectively to stakeholders at all levels.

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